



Courtenay Little Theatre

P.O. BOX 3033, COURTENAY, B.C. V9N 5N3

Application for Event Night Presentation

Usual dates available: 3rd Tues. of Oct (preference given to One Act Festival entry), Nov, Feb, April, or
May 7:30 pm

Name of Applicant: _____

Date of Application: _____

Date of Requested Event: _____

Details of Event:

Title- _____

Playwright- _____

Director- _____

Producer &/or Stage Manager- _____

Other Production Team Members (if known)- _____

Licensing Company (if applicable)- _____

Audience Suitability- _____

Cast- _____

Number of Acts with approx. length for each Act- _____

Intermission (give length expected)- _____

Short Description- (use extra space at the end of application for longer "blurb")

Technical Needs: (sound, lighting, scripts, music stands, etc.)

Procedures and Guidelines

- A. A copy of the script (electronically or hard copy) needs to accompany this application.
- B. Availability of the CLT Space is arranged with Shari Jakubiec (sharijakubiec@gmail.com) and subject to change. (Sid productions are the first priority for the use of the Space)
- C. All other inquiries, contact Heather Rapin, Event Night Coordinator (rapin1@telus.net)
- D. All publicity will be sent out by Heather Rapin with input from the Event night applicant.
- E. Event applicant is responsible for arranging his/her own cast/crew. Please contact Heather Rapin for assistance if needed. Auditions are encouraged but not mandatory. We try to involve new members as much as possible.
- F. An Event Night requires simplicity with limited sets or props. (ie. music stands for play readings)

Any other information you would like to share, particularly longer "blurbs" or quotes which could be used for publicity:

Our Mission: We provide opportunities to discover the joy of theatre.